

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>8 JANUARY 2020</b>
<b>WORK PROGRAMME</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

**1 Purpose**

1.1 To consider the Committee's work programme for 2019/20.

**2 Action required**

2.1 To discuss the work programme for the remainder of the municipal year, and make any necessary amendments.

**3 Background information**

3.1 The Committee is responsible for setting and managing its own work programme.

3.2 In setting the work programme, the Committee should aim for an outcome-focussed work programme that has clear priorities and a clear link to its roles and responsibilities.

3.3 The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.

3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning.

3.5 Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

**4 List of attached information**

4.1 Overview and Scrutiny Committee 2019/20 Work Programme.

**5 Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None.

**6 Published documents referred to in compiling this report**

6.1 Overview and Scrutiny Committee reports and minutes.

**7 Wards affected**

7.1 All.

**8 Contact information**

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